

Thursday, September 24, 2020 5:00 PM

Agenda

Morongo Basin Transit Authority

Regular Board Meeting Board of Directors

The Morongo Basin Transit Authority encourages your participation in this meeting; however, in order to minimize the spread of the COVID-19 virus, we ask that you join the meeting by calling #669-900-6833 Password: 195342 or by Zoom Meeting ID: 960 4578 7046.

If you choose not to attend the MBTA meeting but wish to make a public comment and/or a comment on a specific agenda item, please submit your comment via email by 3 p.m. on Thursday August 27th, to the Assistant Board Secretary at cheri@mbtabus.com. Your comments will be distributed to the MBTA Chair and every effort will be made to read your comment into the record. Comments read will be timed and limited to three minutes. All comments should be a maximum of 500 words, which corresponds to approximately three minutes of speaking time.

Call to Order

Directors

Jeff Drozd, Chair

Merl Abel

Ellen Jackman

Dawn Rowe (Mark Lundquist Designee)

Karmolette O'Gilvie

Ben Sasnett

McArthur Wright

Officers

Mark Goodale, Board Secretary

Cheri Holsclaw, Assistant Secretary



Morongo Basin Transit Authority

MORONGO BASIN TRANSIT AUTHORITY
REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, September 24, 2020 5:00PM
MBTA Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

AGENDA

1.0 CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Board Members: Abel, Jackman, Lundquist, O’Gilvie, Sasnett,
Wright and Chairman Drozd

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

NONE

3.0 CLOSED SESSION

NONE

4.0 PUBLIC COMMENTS

4.1 This is a time for comments from the Public on any subject not on the agenda. The Brown Act prohibits the MBTA Board of Directors from responding at length to questions on matters not on the agenda. Matters may, however, be referred to staff for scheduling on a future agenda. Comment time is limited to three minutes.

4.2 Public comments on specific agenda items will be deferred until consideration of the item on the agenda. Comment time is limited to three minutes.

5.0 CONSENT CALENDAR—All matters listed under the Consent Calendar are to be considered routine by the MBTA Board and will be enacted by one motion in the form listed. Any item may be removed from the Consent Calendar and considered separately by the Board under item 6.0 on the agenda. The public may comment on Consent Calendar items prior to Board action (roll call vote).

5.1 Minutes of the August 27, 2020 Board Meeting
Staff Recommendation: Approve Minutes

- 5.2 Treasurer's Report for July 2020
Staff Recommendation: Approve Treasurer's Report
- 5.3 Warrant Register through August 31, 2020
Staff Recommendation: Approve Warrant Register
- 5.4 Ridership Reports
Staff Recommendation: Receive and discuss as necessary
- 5.5 Financial Reports
Staff Recommendation: Receive and discuss as necessary
- 5.6 Administration Report
Staff Recommendation: Receive and discuss as necessary
- 5.7 Operations Report
Staff Recommendation: Receive and discuss as necessary

ACTION: Move _____ 2nd _____ Roll Call Vote

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

7.0 OLD BUSINESS

NONE

8.0 NEW BUSINESS

- 8.1 Short Range Transit Plan Presentation
Staff Recommendation: Receive , Discuss and Accept the Short Range Transit Plan for FY 2020-24

- 8.2 RFP 19-01 Approval
Staff Recommendation: Authorize Staff to Award Contracts to Responsive Manufacturers/Dealers

ACTION: Move _____ 2nd _____ Roll Call Vote

- 8.3 General Manager's Benefit Adjustment
Staff Recommendation: Approve General Manager's Benefit Adjustment

ACTION: Move _____ 2nd _____ Roll Call Vote

8.4 Procurement Director's Employment Contract Amendment
Staff Recommendation: Approve Procurement Director's Employment Amended Contract

ACTION: Move _____ 2nd _____ Roll Call Vote

9.0 GENERAL MANAGER UPDATE

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

11.0 BOARD MEMBER COMMENTS - This is the time for comments from the Board members on any subject.

12.0 ADJOURNMENT The next board meeting will be scheduled on Thursday, October 22, 2020 at 5:00PM at the MBTA Joshua Tree Operations Center.

All items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

It is the intention of the Morongo Basin Transit Authority to comply with the Americans with Disabilities Act in all respects. If you have a disability and need accommodation to participate in the meeting, please call the Assistant Board Secretary at 760-366-2986 for assistance so the necessary arrangements can be made.


Any person affected by any application on this agenda may submit their concerns in writing prior to the meeting or appear in person and be heard in support or opposition to the proposal at the time the matter is considered on the agenda. All written materials relating to an agenda item to be discussed in open session of a regular meeting are distributed within 72 hours prior to the meeting and will be made available for public inspection. Documents may be viewed at 62405 Verbena Rd, Joshua Tree, CA 92252, from 8AM to 5PM Monday thru Friday, except legal holidays. Telephone inquiries may be made at 760-366-2986. If you challenge any agenda issue in court, you may be limited to raising only those issues that you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the Morongo Basin Transit Authority at, or prior to, the public meeting.

This agenda is certified to have been posted on or before September 21, 2020 at 5:00 P.M.


Cheri Holsclaw, Assistant Board Secretary

9/17/2020
Date/Time

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 17, 2020
RE: Minutes of the August 27, 2020 Board Meeting

STAFF RECOMMENDATION: APPROVE MINUTES

ITEM 5.1

MORONGO BASIN TRANSIT AUTHORITY

**REGULAR MEETING OF
THE BOARD OF DIRECTORS**

Thursday, August 27, 2020 5:00PM
Morongo Basin Transit Center
62405 Verbena Road
Joshua Tree, CA 92252

ZOOM Meeting ID 960 4578 7046
ZOOM Password 195342

ACTION MINUTES

1.0 4:30PM CLOSED SESSION

**1.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to
Government Code Section 54956.8**

Chairman Drozd reported that MBTA was given direction to consult counsel legalities and potential alternate locations as far as eminent domain.

Mark Goodale, General Manager, reported further that staff had been given direction to consult with counsel on the legalities of the City of Twentynine Palms purchasing the property and selling to MBTA. Another direction was to coordinate with the City of Twentynine Palms to see and identify if there were any alternate locations that have property owners that would be willing to sell. At this time, MBTA would not be moving forward with eminent domain. The Board of Directors concurred.

2.0 CALL TO ORDER – Chairman Drozd apologized for being late; the closed session went a bit longer than planned. He called the meeting to order at 5:11pm.

**ROLL CALL - On call of the roll the following Board Members were present:
Merl Abel, Ellen Jackman, Mark Lundquist, Karmolette O’Gilvie, Ben Sasnett, McArthur Wright and Jeff Drozd.**

NONE

3.1 SPECIAL RECOGNITIONS AND PRESENTATIONS

3.1 Employee of the Quarter

Matt Atkins, Operations Manager, announced Lydia Boyer as Employee of the Quarter. She was a member of the team that represented MBTA at the CalACT Rodeo and she was a member of the newly formed MBTA Event Planning Committee. Lydia was recognized for her positive attitude, great customer service and her willingness to volunteer and participate in agency extracurricular events.

4.0 PUBLIC COMMENTS

NONE

5.0 CONSENT CALENDAR

- 5.1 Minutes of the June 25, 2020 Board Meeting
- 5.2 Facilities & Real Estate Advisory Ad Hoc Minutes
- 5.3 Treasurer's Report for May and June 2020
- 5.4 Warrant Register through July 31, 2020
- 5.5 Ridership Reports
- 5.6 Financial Reports
- 5.7 Administration Report
- 5.8 Operations Report
- 5.9 CARES Act Operating Assistance Grant
- 5.10 Approval of Vehicle Purchase (Replace 754)
- 5.11 Unmet Needs Testimony Findings by SBCTA
- 5.12 Transportation Reimbursement Escort Program (TREP) Update

Nancy Strickert with SBCTA thanked the Board of Directors and MBTA for being responsive to the riders and more importantly, thanked them for keeping funding going directly towards transit and all of their hard work.

ACTION: Board Member Abel moved to approve the Consent Calendar (items 5.1 - 5.12); seconded by Board Member Wright: passed by Roll Call Vote (7-0).

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSIONS AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

NONE

7.0 OLD BUSINESS

NONE

8.0 NEW BUSINESS

- 8.1 Yucca Valley Transit Center Sewer Connect

ACTION: Board Member Lundquist authorized staff to sewer connect project to Schroeder Plumbing; seconded by Board Member O'Gilvie: passed by Roll Call Vote (7-0).

9.0 GENERAL MANAGER UPDATE

Mark Goodale mentioned that Lydia Boyer, the Employee of the Quarter, also showed interest in learning dispatch. He also said the Class H bus that was approved last November should be delivered in October. Mark also advised the Board that MBTA was still taking folks from Yucca Valley to the Covid testing site. Matt Atkins provided an update on the testing trips.

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

NONE

11.0 BOARD MEMBER COMMENTS

Chairman Drozd shared that he was tested for Covid the day before and it only took about 15 minutes.

Board Member Sasnett congratulated Lydia and was especially pleased to see Nancy Strickert and her comments about unmet needs and MBTA's participation. He also appreciated Marks managers update and was impressed with MBTA's help to Covid testing.

Board Member Jackman also congratulated Lydia as well as thanked Merl, McArthur and Mark for their work on the Facilities & Real Estate Committee. She also found the California Transit Association article in the packet interesting and wondered if San Bernardino County did any similar studies. Nancy responded that they had not but some of the operators did individual studies but they do know there had been an impact for low-income and some operators had eliminated some service.

Board Member Lundquist thought Lydia was doing a great job for MBTA and congratulated staff during the tough time of Covid-19 for keeping things together and keeping MBTA viable and on the road.

Board Member O'Gilvie thanked Lydia for the awesome job she was doing and felt it was invaluable that she wanted to be cross trained. She mentioned staff was doing a great job. Board Member O'Gilvie asked if taking people to be tested for Covid went for Twentynine Palms as well. Mark Goodale explained that MBTA had an agreement with the Town of Yucca Valley so they would reimburse MBTA for the trips and was willing to do that with the City of Twentynine Palms if they were interested.

Chairman Drozd congratulated Lydia and thanked staff.

12.0 ADJOURNMENT


The meeting adjourned at 5:35pm Thursday, August 27, 2020.

Respectfully submitted,



Cheri Holsclaw, Asst. Board Secretary

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 17, 2020
RE: Treasurer's Report for July 2020

STAFF RECOMMENDATION: APPROVE TREASURER'S REPORT


ITEM 5.2

MORONGO BASIN TRANSIT AUTHORITY
TREASURER'S REPORT
July 31, 2020

Beginning Balance:	June 30, 2020	4,283,345
Receipts		420,542
Disbursements		814,124
Interest Received		<u>282</u>
Ending Balance:	July 31, 2020	<u>3,890,046</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 79,028	-	0.00%
US Bank Class E	\$ -	\$ -	0.00%
Pacific Western Bank Procurement Fees *	\$ 1,542,424	\$ -	0.00%
Union Bank	\$ 167,819	\$ -	0.00%
Pacific Western Bank	\$ 90,529	\$ -	0.00%
LAIF	\$ 874,544	\$ -	0.00%
US Bank PTMISEA	\$ 927,021	\$ -	0.00%
US Bank LCTOP	\$ 92,396	\$ -	0.00%
US Bank SGR (SB1)	\$ 116,287	\$ -	0.00%
	<u>\$</u>	-	0.00%
TOTAL INVESTMENTS	<u>\$ 3,890,047</u>	<u>\$ -</u>	

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 17, 2020
RE: Warrant Register through August 31, 2020

STAFF RECOMMENDATION: APPROVE WARRANT REGISTER

ITEM 5.3

MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER

As of August 31, 2020

Date	Num	Name	Memo	Paid Amount
08/03/2020		SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
08/05/2020		CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-20,236.56
08/10/2020		ARCO	FUEL	-896.56
08/11/2020	44264	NOEMI ADDERLEY	MILEAGE	-68.43
08/11/2020	44265	VALERIE LIESENFELT	UNIFORMS	-108.42
08/11/2020	44266	BELTZ	UTILITIES	-119.07
08/11/2020	44267	BROADLUX INC.	CNG MAINTENANCE	-662.00
08/11/2020	44268	BURRTEC	UTILITIES	-229.76
08/11/2020	44269	CARQUEST - YUCCA VALLEY	PARTS	-350.24
08/11/2020	44270	COPPER MOUNTAIN BROADCASTING	MARKETING	-552.00
08/11/2020	44271	CREATIVE BUS SALES - PARTS	PARTS	-431.31
08/11/2020	44272	FMS SEATING	FACILITY SUPPLIES	-315.58
08/11/2020	44273	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-179.00
08/11/2020	44274	HI DESERT WATER DISTRICT	UTILITIES	-73.29
08/11/2020	44275	JOSHUA BASIN WATER DISTRICT	UTILITIES	-1,092.63
08/11/2020	44276	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-790.00
08/11/2020	44277	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-270.00
08/11/2020	44278	NAPA	PARTS	-183.87
08/11/2020	44279	PALM SPRINGS MOTORS	PARTS	-299.93
08/11/2020	44280	PARKHOUSE TIRES	TIRES	-3,694.17
08/11/2020	44281	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-257.94
08/11/2020	44282	VOYAGER	FUEL	-2,457.93
08/11/2020	44283	HI DESERT PUBLISHING	MARKETING	-96.00
08/11/2020	44284	QUILL CORPORATION	OFFICE SUPPLIES	-504.36
08/11/2020	44285	CSAC EXCESS INSURANCE	INSURANCE	-15,193.00
08/14/2020		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-50,805.71
08/14/2020		PAYCHEX	PAYROLL FEES	-331.55
08/14/2020		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-8,795.67
08/14/2020		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-5,281.20
08/14/2020		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,717.85
08/14/2020		PAYCHEX INVESTMENT PARTNERSHIP	WAGE GARNISH - SHERIFF	-385.17
08/14/2020		[EMPLOYEE]	WAGES	-1,297.97
08/14/2020		[EMPLOYEE]	WAGES	-869.54
08/14/2020		[EMPLOYEE]	WAGES	-558.58
08/14/2020		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,132.10
08/15/2020		VISION SERVICE PLAN	VISION INSURANCE	-465.34
08/17/2020		SOUTHERN CALIFORNIA EDISON	UTILITIES	-9,527.65
08/18/2020	44286	PATRICK FERREE	FACILITY SUPPL & EMPLOYEE EXPENSE	-254.64
08/20/2020	44287	BURRTEC	UTILITIES	-70.61
08/20/2020	44288	CARQUEST - YUCCA VALLEY	PARTS	-40.98
08/20/2020	44289	CHARLES ABBOTT & ASSOCIATES INC.	CAPITAL TO BE REIMBURSED	-386.25
08/20/2020	44290	CLEAN ENERGY	CNG MAINTENANCE	-6,945.80
08/20/2020	44291	CREATIVE BUS SALES - PARTS	PARTS	-175.98
08/20/2020	44292	DESERT ARC	OUTSIDE SERVICES	-247.00
08/20/2020	44293	FRONTIER COMMUNICATIONS	TELEPHONE	-191.11
08/20/2020	44294	IMAGE SOURCE	LEASE	-44.29

MORONGO BASIN TRANSIT AUTHORITY
WARRANT REGISTER

As of August 31, 2020


08/20/2020	44295	OLS SERVICE, INC.	OUTSIDE SERVICES	-1,527.27
08/20/2020	44296	PALM SPRINGS MOTORS	PARTS	-24.23
08/20/2020	44297	PARKHOUSE TIRES	TIRES	-2,635.59
08/20/2020	44298	PREFERRED BENEFIT	DENTAL INSURANCE	-1,649.70
08/20/2020	44299	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-43.97
08/20/2020	44300	QUILL CORPORATION	OFFICE SUPPLIES	-164.78
08/20/2020	44301	SPECTRUM	UTILITIES	-808.94
08/20/2020	44302	THE GAS COMPANY	FUEL	-9,561.25
08/20/2020	44303	FRONTIER COMMUNICATIONS	TELEPHONE	-53.43
08/20/2020	44304	FRONTIER COMMUNICATIONS	TELEPHONE	-60.29
08/20/2020	44305	FRONTIER COMMUNICATIONS	TELEPHONE	-97.98
08/27/2020	44309	LYDIA BOYER	EMPLOYEE EXPENSE	-50.00
08/27/2020		TREP	MILEAGE REIMBURSEMENTS	-90.00
08/28/2020	44310	ANNA JUNKER	HRA REIMBURSEMENTS	-58.00
08/28/2020	44311	KARMOLETTE O'GILVIE	BOARD MEMBER STIPEND	-100.00
08/28/2020	44312	BEN SASNETT	BOARD MEMBER STIPEND	-100.00
08/28/2020	44313	CYNTHIA LOPEZ	HRA REIMBURSEMENTS	-109.49
08/28/2020	44314	PATRICK FERREE	HRA REIMBURSEMENTS	-531.49
08/28/2020	44315	JOE MEER	HRA REIMBURSEMENTS	-112.20
08/28/2020	44316	TERESA DELLINGER	HRA REIMBURSEMENTS	-433.80
08/28/2020	44317	MELANIQUE DUBOSE	HRA REIMBURSEMENTS	-177.74
08/28/2020	44318	ROY DAVIS	HRA REIMBURSEMENTS	-484.40
08/28/2020	44319	MARK GOODALE	HRA REIMBURSEMENTS	-296.98
08/28/2020	44320	ANNA JUNKER	HRA REIMBURSEMENTS	-1,565.46
08/28/2020	44321	BLAS CRUZ	HRA REIMBURSEMENTS	-152.79
08/28/2020	44322	WILLIAM STARCK, II	HRA REIMBURSEMENTS	-351.80
08/28/2020	44323	JAMES MITCHELL	HRA REIMBURSEMENTS	-521.77
08/28/2020	44324	GARY COOPER	HRA REIMBURSEMENTS	-986.00
08/28/2020	44325	ANDREW BERNSTEIN	HRA REIMBURSEMENTS	-22.54
08/28/2020	44326	VALERIE LIESENFELT	HRA REIMBURSEMENTS	-573.90
08/28/2020	44327	GEORGE HALLAS	HRA REIMBURSEMENTS	-367.16
08/28/2020	44328	CSAC EXCESS INSURANCE	INSURANCE	-28,097.00
08/28/2020	44329	SCHROEDER PLUMBING	OUTSIDE SERVICES	-1,000.00
08/28/2020	44330	FRONTIER COMMUNICATIONS	TELEPHONE	-60.98
08/28/2020	44331	CARQUEST - YUCCA VALLEY	PARTS	-174.64
08/28/2020	44332	FRONTIER COMMUNICATIONS	TELEPHONE	-980.05
08/28/2020	44333	NAPA	PARTS	-43.46
08/28/2020	44334	PALM SPRINGS MOTORS	PARTS	-581.18
08/28/2020	44335	PARKHOUSE TIRES	TIRES	-6,045.47
08/28/2020	44336	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-115.95
08/28/2020	44337	TOLAR MANUFACTURING CO.	SHELTER MAINTENANCE	-384.00
08/28/2020	44338	XEROX CORPORATION	LEASE	-173.61
08/28/2020		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-50,219.57
08/28/2020		CALPERS HEALTH/RETIREMENT	GASB 68 REPORT	-700.00
08/28/2020		TREP	MILEAGE REIMBURSEMENTS	-2,461.77
08/28/2020		PAYCHEX	PAYROLL FEES	-331.55
08/28/2020		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-8,587.58
08/28/2020		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-5,327.71
08/28/2020		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,811.43

MORONGO BASIN TRANSIT AUTHORITY WARRANT REGISTER

As of August 31, 2020

08/28/2020	PAYCHEX INVESTMENT PARTNERSHIP	WAGE GARNISH - SHERIFF	-300.29
08/28/2020	[EMPLOYEE]	WAGES	-1,309.07
08/28/2020	[EMPLOYEE]	WAGES	-929.36
08/28/2020	[EMPLOYEE]	WAGES	-745.82
08/28/2020	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,142.27
08/31/2020	ELLEN JACKMAN	BOARD MEMBER STIPEND	-100.00
08/31/2020	JEFF DROZD	BOARD MEMBER STIPEND	-100.00
08/31/2020	MARK LUNDQUIST	BOARD MEMBER STIPEND	-100.00
08/31/2020	McARTHUR WRIGHT	BOARD MEMBER STIPEND	-100.00
08/31/2020	MERL ABEL	BOARD MEMBER STIPEND	-100.00
08/31/2020	ELECTRONIC PAYMENT SYSTEMS	OUTSIDE SERVICES	-47.08

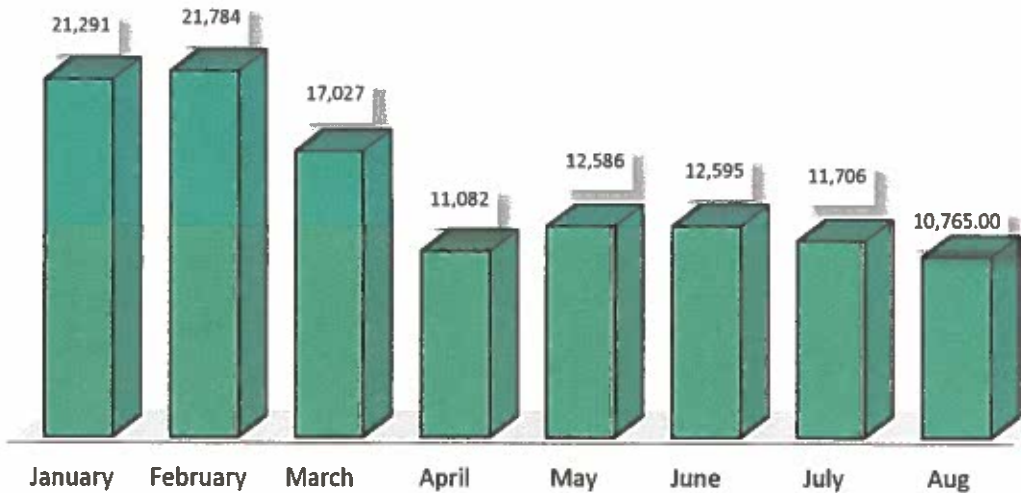
MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 16, 2020

RE: Ridership Reports (August)

August's ridership was 10,765 vs. 21,535 the same reporting period last year. There continues to be fluctuation in ridership from month to month, August experienced an 8% reduction from the month prior. The continued restrictions are remaining a driving force to this low ridership. Nevertheless, staff continues to diligently monitor the performance of all routes paying special attention to those that were suffering prior to COVID-19 such as the Route 15 to MCAGCC. Noted in the Monthly Ridership Report this route provided 16 trips in August, this may be an early indicator that some restructuring to the route may be necessary for the future.

RIDERSHIP



**STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY
ITEM 5.4**



Monthly Ridership Report

August, FY 2021

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	10,037	4,278	12.4	5.5	8.75%	5.79%
12	361	232	2.3	1.5	10.45%	5.49%
15	140	16	2.0	0.3	13.56%	1.49%
1X	106	112	3.8	3.3	3.35%	4.13%
21	591	590	2.8	2.9	1.75%	3.74%
3A	1,984	1,103	8.4	5.0	5.87%	6.24%
3B	2,012	962	8.2	4.5	5.73%	5.22%
7A	2,588	1,251	10.4	5.6	6.64%	6.13%
7B	2,209	1,214	9.2	5.5	5.97%	6.18%
RR30	551	288	3.2	2.0	3.13%	2.09%
RR31	214	126	2.3	1.6	2.07%	1.40%
RR34	317	265	2.9	2.6	2.63%	2.40%
RR36	45	23	0.9	0.5	0.83%	0.48%
RR50	380	305	2.3	2.1	2.27%	2.16%
Program Subtotals						
Commuter Service	501	248	2.2	1.2	11.45%	4.33%
Demand Response	1,507	1,007	2.6	2.0	2.43%	1.91%
Neighborhood Shuttles	19,527	9,510	9.6	5.0	6.62%	5.60%
System Total	21,535	10,765	7.6	4.1	6.23%	4.80%




FY 2021 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for August

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:										
1	4,278	774.5	\$82,051	\$4,753	5.5	\$19.18	\$105.94	\$1.11	\$6.14	5.79%
1X	112	33.5	\$3,492	\$144	3.3	\$31.18	\$104.23	\$1.29	\$4.31	4.13%
3A	1,103	222.1	\$21,748	\$1,358	5.0	\$19.72	\$97.93	\$1.23	\$6.11	6.24%
3B	962	216.2	\$21,522	\$1,124	4.5	\$22.37	\$99.53	\$1.17	\$5.20	5.22%
7A	1,251	222.4	\$22,448	\$1,375	5.6	\$17.94	\$100.94	\$1.10	\$6.18	6.13%
7B	1,214	221.6	\$22,036	\$1,362	5.5	\$18.15	\$99.44	\$1.12	\$6.14	6.18%
12	232	152.1	\$17,488	\$960	1.5	\$75.38	\$115.00	\$4.14	\$6.31	5.49%
15	16	51.5	\$7,118	\$106	0.3	\$444.88	\$138.13	\$6.63	\$2.06	1.49%
21	590	201.1	\$21,934	\$821	2.9	\$37.18	\$109.06	\$1.39	\$4.08	3.74%
RR30	288	143.4	\$13,076	\$274	2.0	\$45.40	\$91.19	\$0.95	\$1.91	2.09%
RR31	126	78.4	\$8,537	\$120	1.6	\$67.75	\$108.89	\$0.95	\$1.53	1.40%
RR34	265	101.5	\$10,508	\$252	2.6	\$39.65	\$103.49	\$0.95	\$2.48	2.40%
RR36	23	44.5	\$4,534	\$22	0.5	\$197.15	\$101.82	\$0.95	\$0.49	0.48%
RR50	305	145.5	\$13,440	\$290	2.1	\$44.06	\$92.35	\$0.95	\$1.99	2.16%
Program:										
Commuter Service	248	203.6	\$24,606	\$1,066	1.2	\$99.22	\$120.86	\$4.30	\$5.23	4.33%
Demand Response	1,007	513.4	\$50,095	\$957	2.0	\$49.75	\$97.58	\$0.95	\$1.86	1.91%
Neighborhood Shuttles	9,510	1,891.4	\$195,230	\$10,937	5.0	\$20.53	\$103.22	\$1.15	\$5.78	5.60%
Mode:										
Bus (Motorbus)	9,510	1,891.4	\$195,230	\$10,937	5.0	\$20.53	\$103.22	\$1.15	\$5.78	5.60%
Commuter Bus	248	203.6	\$24,606	\$1,066	1.2	\$99.22	\$120.86	\$4.30	\$5.23	4.33%
Demand Response	1,007	513.4	\$50,095	\$957	2.0	\$49.75	\$97.58	\$0.95	\$1.86	1.91%
System Total:	10,765	2,608.4	\$269,932	\$12,960	4.1	\$25.07	\$103.49	\$1.20	\$4.97	4.80%

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 16, 2020

RE: Financial Report (August)

Due to beginning of the fiscal year annual renewals the operating expenses for the first few months will fluctuate but as the we get further in the year; we should start to see it stabilize and balance out near years end.

In August, operating expenses we're approximately \$63K lower than budgeted (269,931 vs. \$333,006) and this is due to lower expenses in all three departments.

For the fiscal year the departments are at the following; Administrative (\$46,641), Maintenance (\$-33,211) and Operations (\$-31,327)

As reported in July, the maintenance department will see higher expenses in Facility Supplies due to COVID-19 related expenses being charged to that account. The funding received from the CARES ACT will be reimbursing the agency.

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY

ITEM 5.5

MORONGO BASIN TRANSIT AUTHORITY
Statement of Expenditures
During Fiscal Year ending 06/30/21
For Period Ending 08/31/20

Line	Administrative Exp.	FY 20/21	AUG		Year to Date		Year to Date Variance	%
		Budget	Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 117,843.00	\$ 9,064.85	\$ 9,073.61	\$ 18,129.69	\$ 18,147.21	(17.52)	0%
2	Office Salaries	164,284.00	12,637.23	9,977.45	25,274.46	20,238.51	5,035.95	20%
3	Board Members	7,000.00	583.33	700.00	1,166.67	700.00	466.67	40%
4	Payroll Taxes	7,379.00	567.62	431.81	1,135.23	863.06	272.17	24%
5	Health & Welfare	77,256.00	6,438.00	5,562.99	12,876.00	11,642.41	1,233.59	10%
6	Retirement:PERS	50,103.00	3,854.08	3,806.23	7,708.15	7,606.86	101.29	1%
7	Mileage	5,000.00	416.67	68.43	833.33	68.43	764.90	92%
8	Outside Services	54,601.00	4,550.08	1,208.38	9,100.17	-14,624.46	23,724.63	261%
9	Prof. Fees	77,445.00	6,453.75	0.00	12,907.50	15,109.60	(2,202.10)	-17%
10	Leases/Rents	7,112.00	592.67	217.90	1,185.33	848.44	336.89	28%
11	Utilities	101,500.00	8,458.33	11,936.25	16,916.67	13,801.57	3,115.10	18%
12	Marketing/Promotions	45,493.00	3,791.08	648.00	7,582.17	4,036.02	3,546.15	47%
13	Office Supplies	21,245.00	1,770.42	317.94	3,540.83	1,664.93	1,875.90	53%
14	Postage	2,997.00	249.75	0.00	499.50	217.30	282.20	56%
15	Printing/Reproduction	16,971.00	1,414.25	0.00	2,828.50	0.00	2,828.50	100%
16	Training/Meetings	29,662.00	2,471.83	0.00	4,943.67	0.00	4,943.67	100%
17	Interest Exp.	2,000.00	166.67	0.00	333.33	0.00	333.33	100%
18	Total Administrative	\$ 787,891.00	\$ 63,480.60	\$ 43,948.99	\$ 126,961.21	\$ 80,319.88	\$ 46,641.33	37%
Maintenance Expense								
19	Mechanic Salaries	\$ 150,959.00	\$ 11,612.23	10,361.60	\$ 23,224.46	\$ 21,020.63	2,203.83	9%
20	Misc. Work/Salaries	62,301.00	4,792.38	4,628.79	9,584.77	9,048.31	536.46	6%
21	Payroll Taxes	3,489.00	268.38	216.89	536.77	432.45	104.32	19%
22	Health & Welfare	29,364.00	2,447.00	1,575.24	4,894.00	2,628.71	2,265.29	46%
23	Retirement:PERS	17,816.00	1,370.46	1,063.42	2,740.92	2,130.16	610.76	22%
24	Uniforms	4,000.00	333.33	143.68	666.67	287.36	379.31	57%
25	Outside Services	49,187.00	4,098.92	3,587.27	8,197.83	6,177.98	2,019.85	25%
26	Parts	55,279.00	4,606.58	1,835.57	9,213.17	7,600.71	1,612.46	18%
27	Fluids	14,974.00	1,247.83	89.72	2,495.67	806.71	1,688.96	68%
28	Tires	76,799.00	6,399.92	12,375.23	12,799.83	14,938.68	(2,138.85)	-17%
29	Accident Repair	26,369.00	2,197.42	0.00	4,394.83	0.00	4,394.83	100%
30	Tools	2,206.00	183.83	0.00	367.67	241.15	126.52	34%
31	Consulting	2,606.00	217.17	0.00	434.33	15.00	419.33	97%
32	Shop Supplies	5,990.00	499.17	64.95	998.33	450.18	548.15	55%
33	Facility Supplies	20,878.00	1,739.83	651.55	3,479.67	56,343.06	(52,863.39)	-1519%
34	Training/Meetings	8,674.00	722.83	0.00	1,445.67	0.00	1,445.67	100%
35	Shelter Maintenance	2,732.00	227.67	384.00	455.33	384.00	71.33	16%
36	CNG Stations Maint.	115,874.00	9,656.17	7,607.80	19,312.33	15,948.58	3,363.75	17%
37	Total Maintenance	\$ 649,497.00	\$ 52,621.13	\$ 44,585.71	\$ 105,242.26	\$ 138,453.67	\$ (33,211.41)	-32%
Operations Expense								
38	Mgmt/Supv Salaries	\$ 149,048.00	\$ 11,465.23	10,463.40	\$ 22,930.46	\$ 20,778.48	2,151.98	9%
39	Operator Wages	926,913.00	71,301.00	67,847.50	142,602.00	152,554.31	(9,952.31)	-7%
40	Dispatch Wages	173,694.00	13,361.08	12,531.07	26,722.15	26,016.25	705.90	3%
41	Payroll Taxes	29,992.00	2,307.08	1,373.18	4,614.15	2,756.69	1,857.46	40%
42	Health & Welfare	251,566.00	20,963.83	19,951.99	41,927.67	39,049.81	2,877.86	7%
43	Retirement:PERS	217,374.00	16,721.08	7,950.34	33,442.15	80,731.70	(47,289.55)	-141%
44	Safety Incentive Program	8,800.00	733.33	0.00	1,466.67	0.00	1,466.67	100%
45	Workers'Comp	257,138.00	21,428.17	43,290.00	42,856.33	65,077.00	(22,220.67)	-52%
46	Other Employee Exp.	23,388.00	1,949.00	507.81	3,898.00	1,757.92	2,140.08	55%
47	Mileage	1,800.00	150.00	0.00	300.00	0.00	300.00	100%
48	Uniforms	13,254.00	1,104.50	108.42	2,209.00	1,203.13	1,005.87	46%
49	Outside Services	16,325.00	1,360.42	0.00	2,720.83	0.00	2,720.83	100%
50	Tel/Cell/Internet/Fax	31,323.00	2,610.25	2,132.51	5,220.50	3,781.07	1,439.43	28%
51	Radio Expense	10,000.00	833.33	0.00	1,666.67	478.97	1,187.70	71%
52	Fuel	230,958.00	19,246.50	12,901.44	38,493.00	26,002.11	12,490.89	32%
53	Trainings/Meetings	4,400.00	366.67	0.00	733.33	0.00	733.33	100%
54	Insurance	340,964.00	28,413.67	-250.00	56,827.33	40,201.43	16,625.90	29%
55	Deferred Comp Match	33,660.00	2,589.23	2,589.24	5,610.00	5,178.48	431.52	8%
56	Total Operations	\$ 2,720,597.00	\$ 216,904.36	\$ 181,396.90	\$ 434,240.26	\$ 465,567.35	\$ (31,327.09)	-7%
57	Grand Total of Op Exp	\$ 4,157,985.00	\$ 333,006.09	\$ 269,931.60	\$ 666,443.72	\$ 684,340.90	\$ (17,897.18)	-3%

MORONGO BASIN TRANSIT AUTHORITY
Statement of Income
08/31/20

Other Revenue		AUG			YTD Bdgt	YTD Actual		
1	Interest	\$ 152.00	12.67	18.99	25.33	\$ 3,215.51	\$ 3,190.18	12593%
2	Other Revenue	3,000.00	250.00	200.00	500.00	400.00	(100.00)	-20%
3	CNG Fuel	11,889.00	990.75	0.00	1,981.50	10,722.67	8,741.17	100%
4	Gain on Sale of Assets	0.00	0.00	0.00	0.00	0.00	-	0%
5	Total Other Revenue	\$ 15,041.00	\$ 1,253.42	\$ 218.99	\$ 2,506.83	\$ 14,338.18	\$ 11,831.35	472%

Passenger Fares		AUG			YTD Bdgt	YTD Actual			
6	Fixed Route	\$ 124,000.00	10,333.33	8,929.50	20,666.67	\$ 18,265.02	\$ (2,401.65)	-12%	
7	Ready Ride	42,000.00	3,500.00	957.32	7,000.00	1,993.65	(5,006.35)	-72%	
8	Palm Spr./Palm Des.	14,000.00	1,166.67	1,065.76	2,333.33	1,941.34	(391.99)	-17%	
9	Office Passes	20,000.00	1,666.67	1,352.00	3,333.33	1,760.00	(1,573.33)	-47%	
10	CMC Subsidy	LCTOP	\$ 77,065.00	\$ 6,422.08	\$ 655.00	\$ 12,844.17	\$ 655.00	\$ 63,565.83	495%
11	Total Fare Revenue	\$ 277,065.00	\$ 23,088.75	\$ 12,959.58	\$ 46,177.50	\$ 24,615.01	\$ (21,562.49)	-47%	

Current Support Funding - Operations			Received	Prior FY	Received	Balance Due
12	Local Transit Funds	2,836,359.00	\$ 709,089.75		\$ 709,089.75	\$ 2,127,269.25
13	Section 5311 Operating Asst	421,203.00				\$ 421,203.00
14	Cares ACT (Supplemental 5311)	475,517.00				\$ 475,517.00
15	Measure I	92,800.00	\$ 10,017.51		\$ 18,523.21	\$ 74,276.79
16	AB 2766	40,000.00				\$ 40,000.00
17	Total Sup. Fund.Ops	\$3,865,879.00	\$ 719,107.26		\$ 727,612.96	\$ 3,138,266.04
18	Total Operating Revenues	\$ 4,157,985.00	\$ 732,285.83		\$ 766,566.15	\$ 3,128,534.90

Prior Year Support Funding - Operations		Grant Amt	Received	Prior FY	Received	Balance Due
19	Section 5311 Operating Asst FY20	421,203.00				\$ 421,203.00
20	Cares ACT (Supplemental 5311) FY20	441,449.00	\$ 441,449.00		\$ 441,449.00	\$ -
21	Total Prior Year Operating Revenues	\$ 862,652.00	\$ -	\$ 441,449.00	\$ -	\$ 421,203.00

Current Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
22	Disp & Maint Equip	STA FY21	\$ 10,000.00			\$ 10,000.00
23	Fare Media Structure	STA FY21	\$ 50,000.00			\$ 50,000.00
24	Bus Wash System	STA FY21	\$ 7,500.00			\$ 7,500.00
25	Enclosed Bike Racks	ART 3	\$ 29,380.00			\$ 29,380.00
26	Class H Replacement Vehicles	CMAQ	\$ 1,214,400.00			\$ 1,214,400.00
27	Engine Overhauls	SGR FY21	\$ 25,000.00			\$ 25,000.00
28	Supervisor Van	SGR FY21	\$ 30,185.00			\$ 30,185.00
29	Bus Stop Improvements	SGR FY21 / LCTOP	\$ 145,124.00		\$ 76,862.00	\$ 68,262.00
30	Total Current Capital Funding	\$ 1,511,589.00	\$ 76,862.00	\$ -	\$ 76,862.00	\$ 1,434,727.00

Prior Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
1	29Palms CNG Station	LTF FY18	\$ 130,000.00			\$ 130,000.00
2	Add'l Bus Stop Improv	STA FY15 Realloc	\$ 235,153.00	\$ 219,263.00		\$ 15,890.00
3	AVL/GPS Equipment	STA FY17	\$ 6,000.00			\$ 6,000.00
4	AVL/GPS Equipment	STA FY19	\$ 85,000.00			\$ 85,000.00
5	Bus Stop Improvements	ART 3	\$ 28,524.00			\$ 28,524.00
6	Bus Stop Improvements	LTF FY18	\$ 70,000.00			\$ 70,000.00
7	Bus Stop Improvements	STA FY19	\$ 70,000.00			\$ 70,000.00
8	Bus Wash System	STA FY20	\$ 67,950.00			\$ 67,950.00
9	Cost Allocation Study	STA FY19	\$ 20,000.00	\$ 17,481.00		\$ 2,519.00
10	Disp & Maint Equipment	STA FY17	\$ 10,000.00	\$ 6,210.84	\$ 1,123.23	\$ 2,665.93
11	Disp & Maint Equipment	STA FY18	\$ 10,000.00			\$ 10,000.00
12	Disp & Maint Equipment	STA FY19	\$ 10,000.00			\$ 10,000.00
13	Disp & Maint Equipment	STA FY20	\$ 10,000.00			\$ 10,000.00
14	Engine Overhauls	LTF FY18	\$ 75,000.00	\$ 18,750.00		\$ 56,250.00
15	Engine Overhauls	STA FY19	\$ 30,000.00	\$ 5,824.00		\$ 24,176.00
16	Engine Overhauls	STA FY20	\$ 25,000.00			\$ 25,000.00
17	JT Facility Upgrade	STA LTF FY16	\$ 6,163.00	\$ 2,548.00		\$ 3,615.00
18	Landscape & Lighting	STA FY11 Realloc.	\$ 15,000.00	\$ 11,852.00	\$ 1,925.00	\$ 1,223.00
19	REI Equipment	LTF FY15 Realloc	\$ 5,000.00	\$ 4,240.00		\$ 760.00
20	Roadway Project	SGR FY20	\$ 29,640.00	\$ 13,672.00		\$ 15,968.00
21	Shop Equipment	STA FY20	\$ 25,000.00	\$ 23,926.95		\$ 1,073.05
22	Short Range Transit Plan	STA FY19	\$ 107,000.00	\$ 85,817.03	\$ 1,953.09	\$ 19,229.88
23	Twentynine Palms Land	LTF FY18	\$ 90,000.00	\$ 6,706.95		\$ 83,293.05
24	Vehicles: 1 Class E	STA FY19	\$ 68,368.00			\$ 68,368.00
25	Vehicles: 5 Replacements	CMAQ / STA	\$ 1,025,275.00	\$ 483,501.00	\$ 19,099.00	\$ 522,675.00
26	Video Surveillance	LTF FY18	\$ 20,000.00			\$ 20,000.00
27	Total Prior Capital Funding	\$1,719,396.00	\$0.00	\$899,792.77	\$24,100.32	\$1,350,179.91

Procurement Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
28	Procurement Bid Income	\$ 315,000.00		\$ 15,220.71		\$ 56,149.34	\$ 258,850.66
29	Procurement Bid Expenses	\$ (125,610.00)	\$ 7,402.60		\$ 18,026.04		\$ (107,583.96)
30	TAG Program	\$ (50,000.00)					\$ (50,000.00)
31	Total Procurement Budget	\$ 139,390.00	\$ 7,402.60	\$ 15,220.71	\$ 18,026.04	\$ 56,149.34	\$ 38,123.30

FY 20/21 TREP Budget		Grant Amt	AUG		Year to Date		Balance Due
			Sent	Received	Sent	Received	
32	TREP Revenue FY20	5310 Balance	\$ 30,076.00		\$ 17,300.43		\$ 12,775.57
33	TREP Revenue FY21	5310 Award	\$ 117,668.00			\$ 17,300.43	\$ 117,668.00
34	Program Administrator		\$ (7,405.00)	\$ 211.65		\$ 338.64	\$ (7,066.36)
35	Client Relations Clerk		\$ (34,663.00)	\$ 2,741.20		\$ 5,482.40	\$ (29,180.60)
36	Mileage Reimbursements		\$ (75,600.00)	\$ 2,551.77		\$ 5,098.95	\$ (70,501.05)
37	Total TREP Funding		\$ 30,076.00	\$ 5,504.62	\$ 17,300.43	\$ 10,919.99	\$ 136,824.07


MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/21
For Period ending 08/31/20

Line		FY 20/21	MONTH	AUG	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	Administrative Exp.							
1	Legal Expenses	0.00	0.00	0.00	0.00	0.00	\$ -	#DIV/0!
2	Insurance	3,000.00	250.00	250.00	500.00	500.00	\$ -	0%
3	Taxicab Administrator	4,180.00	348.33	359.82	696.67	719.64	\$ 22.97	3%
4	Office Clerk	2,600.00	216.67	143.55	433.33	380.29	\$ (53.04)	-12%
5	Drug & Alcohol Testing	1,000.00	83.33	0.00	166.67	26.75	\$ (139.92)	-84%
6	Background Checks	250.00	20.83	32.00	41.67	64.00	\$ 22.33	54%
7	Printing/Office/Meters	250.00	20.83	50.00	41.67	75.00	\$ 33.33	80%
8	Rent & Utilities	2,400.00	200.00	200.00	400.00	400.00	\$ -	0%
9	Total Administrative Exp.	\$ 13,680.00	\$ 1,140.00	\$ 1,035.37	\$ 2,280.00	\$ 2,165.68	\$ (114.32)	-5%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line	REVENUE	FY 20/21	MONTH	AUG	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
10	Driver Permit Fees	500.00	41.67	0.00	83.33	0.00	\$ (83.33)	-100%
12	Vehicles Permit Fees	12,000.00	1,000.00	1,100.00	2,000.00	2,600.00	\$ 600.00	30%
13	Driver Renewal Fees	1,080.00	90.00	0.00	180.00	0.00	\$ (180.00)	-100%
14	Transfer Fees	0.00	0.00	0.00	0.00	0.00	\$ -	100%
15	Fines	100.00	8.33	0.00	16.67	0.00	\$ (16.67)	-100%
16	TOTAL REVENUE	\$ 13,680.00	\$ 1,140.00	\$ 1,100.00	\$ 2,280.00	\$ 2,600.00	\$ 320.00	14%

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 17, 2020
RE: Administrative Report

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY

ITEM 5.6



September 16, 2020

Administrative Report

The following administrative report includes reporting information for the following month(s):
August.

Audits

On August 31st, auditors from Eide Bailly remotely worked with the MBTA's Office Manager in completing the final phase of the annual financial audit. Staff is expected to receive the draft report in the coming week and once the report is completed, staff will present the outcome to the board at a future meeting.

Miscellaneous

On September 21st, the General Manager, Procurement Director and vehicle inspector are scheduled to visit the GILLIG bus manufacturing plant to see the agencies first GILLIG order in production. Staff will report to the board on its progress and do a demonstration when it arrives.

Bus Shelters and Stops

Back in July, staff awarded the bus stop improvement project to TSR Construction and Inspection. The work began in the middle of August and was completed on September 14th. These improvements included the construction of a bus turnout and shelter relocations.

Adobe at Indian Trail (29 Palms)





Highway 62 at Dumosa Ave





MORONGO BASIN TRANSIT AUTHORITY

TO: Mark Goodale, General Manager
FROM: Matthew Atkins, Operations Manager
DATE: September 17, 2020

RE: Operations Report

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY



September 16, 2020

Operations Report

PERSONNEL

Staffing

Total Coach Operators – August – 26

Total Dispatchers – August – 4

Overtime

Operators – August – 1.38%

Dispatchers – August – 0.70%

OPERATIONS/ SAFETY/ CUSTOMER SERVICE

On time performance for the reporting period:

August- Ready Ride – 99.9%

Fixed Route – 96.5%

Staff received 5 total customer contacts for August. These contacts were recorded as 2 complaints about drivers, 2 compliments about drivers and 1 service request. All complaints and compliments have been addressed with driver/customer follow up and the service request has been recorded.

As of August 31, 2020, staff completed 24 days free of any preventable accidents and /or injuries. There was a minor non-injury fixed object collision on 8/7/20 that required the safety board to be reset.

TAXI

New Driver Permits – August -0

Permit Renewals – August – 0

Denied Applications – August – 0

August - 5 Cab Companies, 8 Registered Cabs, 16 Registered Drivers.

MAINTENANCE

Maintenance completed: August - 2 road calls and 0 tows

Total mileage driven for August was 58,336 with a CPM (cost per mile) of \$0.76

MORONGO BASIN TRANSIT AUTHORITY

TO: MBTA Board of Directors
FROM: Mark Goodale, General Manager
DATE: September 16, 2020

RE: MBTA 2020-24 Short Range Transit Plan

The San Bernardino County Transportation Authority (SBCTA) requires each transit agency to prepare a short-range transit plan (SRTP), which is a multi-year operating and capital plan. Wherein an outside consultant examines the transit agency's operations, identifies short-term challenges, makes service recommendations and provides an analysis of our financial resources. In addition to the operations and capital aspect this SRTP also provides important funding forecast information to ensure transit operators have the resources to operate over the next five years.

MBTA began the SRTP process prior to the COVID-19 pandemic, and was completed in June 2020. This is important to note since the allocations estimates that were provided to MBTA from SBCTA reflect a different point in time. Although there are service changes proposed in the current fiscal year (FY), MBTA will continue closely examine the current environment prior to moving forward in any service change until ridership increases to pre-COVID-19 numbers, or as the need arises.

Staff from the consultant's firm, IBI Group will present to the board a snapshot of its results and recommendations.

It is recommended that the Board is to only receive, discuss and accept the document at this time. Staff will bring items of consideration to the board for approval prior to implementation at the appropriate time.

**STAFF RECOMMENDATION: RECEIVE, DISCUSS AND ACCEPT THE
SHORT-RANGE TRANSIT PLAN FOR FY 2020-24**

ITEM 8.1

MORONGO BASIN TRANSIT AUTHORITY

To: MBTA Board of Directors
From: Joe Meer
Date: September 16, 2020

Subject: RFP 19-01 RFP Approval

The MBTA's Vehicle bid 19-01 is an RFP leading to the creation of a multiple award schedule for Zero Emissions Electric shuttles. MBTA staff and an RFP evaluation panel of industry experts convened and have reviewed the offers submitted in response to the subject solicitation. Based on the evaluation criteria contained in the solicitation, the following firms are proposed to be awarded contracts for the Purchasing Schedule for Electric Shuttles:

1. AZ-Bus Sales, 1900 S. Riverside Ave, Colton, CA 92324: For Norcal/Lightning electric vans, Diamond/Lightning electric cutaways.
2. Creative Bus Sales, 14740 Ramona Avenue, Chino, CA 91710: For Mobility Trans/Lightning electric vans, StarCraft/Phoenix electric cutaways, GreenPower EV Star Buy America compliant electric minibus.
3. The Lion Electric Co. USA. 4522 Parker Ave, Suite 250, McClellan Park, CA, 95652.
4. RO Bus Sales, 2701 Westwood Drive, Las Vegas, NV, 89109: For Fenton/Lightning and Sunset/Lightning electric vans, Turtletop/Motiv electric cutaways.

Attached is a list of proposed prices for the above.

The RFP and all other contract activities have been conducted in coordination with Counsel (Rutan and Tucker) as needed. Note, several proposals were rejected due to technical deficiencies, but no protests were received.

A Powerpoint presentation will be made at the board meeting.

STAFF RECOMMENDATION: AUTHORIZE STAFF TO AWARD CONTRACTS TO THE RESPONSIVE MANUFACTURERS/DEALERS

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Cheri Holsclaw, Office Manager
DATE: September 14, 2020


RE: General Manager's Benefit Adjustment

The Management Oversight Committee (Board Member's Lundquist and Abel) met with the General Manager to receive and discuss a benefit adjustment request that would extend Goodale's medical benefit coverage for a period of three (3) months post-employment with MBTA.

The proposed request document has been provided for you review and approval

STAFF RECOMMENDATION: APPROVE GENERAL MANAGER'S BENEFIT ADJUSTMENT

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 16, 2020

RE: Procurement Director Employment

The Management Oversight Committee (Abel and Lundquist) met with the Procurement Director and received a request for a renewed five-year contract with a salary adjustment to be offset with a health benefit expense reduction so as to be cost neutral. The proposed contract has been reviewed by Counsel (Munoz) and is attached for your review and approval.

**STAFF RECOMMENDATION: APPROVE PROCUREMENT DIRECTOR'S
EMPLOYMENT CONTRACT**

MBTA ACRONYM LIST

CALACT	California Association for Coordinated Transportation
CALPERS	California Public Employees Retirement System
CALTIP	California Transit Insurance Pool
CALTRANS	California Department of Transportation'
CMAQ	Congestion Mitigation and Air Quality
CNG	Compressed Natural Gas
CTA	California Transit Association
DOT	Department of Transportation
FTA	Federal Transit Administration
LAIF	Local Agency Investment Fund
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Funding
MBTA	Morongo Basin Transit Authority
PTIMSEA	Passenger Transportation Improvement Modernization & Service Acct.
SBCTA	San Bernardino County Transportation Authority (SANBAG)
SGR	State of Good Repair
SRTP	Short Range Transit Plan
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAG	Transportation Assistance Grant Program
TREP	Transportation Reimbursement Escort Program
TSSDRA	Transit System Safety and Disaster Response Account
5309	Federal Transit Administration Capital Projects Grant Program
5310	Federal Transit Administration Grant Program for Elderly and Disabled
5311	Federal Transit Administration Rural Grant Program
5311f	Federal Transit Administration Intercity Bus Grant Program
5316	Job Access and Reverse Commute Grant Program
5339	Rural Discretionary Grant Program

MBTA ROUTES

ROUTE 1	Highway Route Yucca Valley-Twenty-nine Palms
ROUTE 3A	Twenty-nine Palms-Base
ROUTE 3B	Twenty-nine Palms-Neighborhood
ROUTE 7A	North Yucca Valley
ROUTE 7B	South Yucca Valley
ROUTE 12	Palm Springs
ROUTE 15	Palm Springs Weekend
ROUTE 21	Landers
ROUTE 30 & 31	Yucca Valley Ready Ride
ROUTE 34	Twenty-nine Palms Ready Ride
ROUTE 36	Morongo Valley
ROUTE 50	Joshua Tree Ready Ride
ROUTE 1X	Highway Route Sunday Service